

Vote by Mail Procedure Hill County, Texas

Below is a broken down step by step informational guide of how the voting by mail process works in Texas.

1. Request a Ballot by Mail application from the Elections Administration or download said application from the Texas Secretary of State website.
2. Complete the Ballot by Mail application when received. Pay special attention to “Section 1” of the application. On the far right side of “Section 1” is a newer stipulation for the application to be processed. All applications are required to have either the Texas ID / DL number or the last four (4) digits of your Social Security Number.
3. Re-check “Section 4” of the application. If you have indicated that you would like to apply for the “Annual Election”, please mark the corresponding Party ballot that you would like to receive for the Primary Election and any resulting Runoff Elections.
4. Mail the application back to the Elections Administration.

5. All applications for Ballot by Mail must be received by the Elections Administration no later than 11 (eleven) days prior to the first election you are requesting a ballot for.
6. The Elections Administration will mail the requested ballot to the appropriate address.
7. Once you receive your mail-in ballot, carefully review each choice in each race or proposition to be voted on, and mark your choices in accordance with the instructions on the ballot envelope.
8. After you mark your ballot, place your voted ballot in the envelope marked "BALLOT ENVELOPE" and seal the ballot envelope.
9. Next, place the ballot envelope in the carrier envelope. BEFORE SEALING THE CARRIER ENVELOPE, YOU MUST INCLUDE IN THE SPACE PROVIDED:
 - The number of your Driver's License, election identification certificate, or personal identification card issued by the Texas Department of Public Safety (DPS);
 - The last four (4) digits of your Social Security Number, if you have not been issued any of the above mentioned numbers by DPS; or
 - A statement that you have not been issued a number described by (1) or (2) above.
10. Seal the carrier envelope, sign the carrier envelope, and return your carrier envelope to the Elections Administration either by mail, by common or contract carrier, or in person on Election Day at the Elections Administration Office.
11. The Elections Administration must receive your marked ballot by 7p.m. on Election Day, by 5:00 p.m. the first business day after Election Day if the postmarked ballot was mailed within the United States from non-military voters and from any military voters who submitted an Application for Ballot by Mail, or by the 5th day after Election Day if your ballot is submitted from outside the United States.

12. After you have mailed your ballot back to the Elections Administration you can track the status of your mail-in ballot through our Ballot by Mail Tracker, available on the Texas Secretary of State's "My Voter Portal".

13. To track your ballot, you must enter the following information:
 - First Name
 - Last Name
 - Date of Birth
 - The last four (4) digits of your Social Security Number
 - Your Driver's License or Department of Public Safety Personal ID number
 - Your residential address (must appear exactly as listed on your voter registration record. To look up the address listed on your voter registration record, use the "Am I Registered?" tool)
 - City
 - Zip Code